



**KING COUNTY**

1200 King County Courthouse  
516 Third Avenue  
Seattle, WA 98104

**Signature Report**

**January 14, 2009**

**Ordinance 16348**

**Proposed No.** 2009-0039.2

**Sponsors** Constantine

1 AN ORDINANCE relating to council rules, amending  
2 Ordinance 11683, Section 3, as amended, and K.C.C.  
3 1.24.025, Ordinance 11683, Section 4, as amended, and  
4 K.C.C. 1.24.035, Ordinance 11683, Section 9, as amended,  
5 and K.C.C. 1.24.085 and Ordinance 11683, Section 24, as  
6 amended, and K.C.C. 1.24.235, and declaring an emergency.

7

8 BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

9 SECTION 1. Finding: The council finds that because it is reorganizing its  
10 committees effective today, including eliminating some committees and establishing new  
11 committees, this ordinance must be effective immediately to ensure that the regular  
12 meeting times of the council and its committees are enacted and effective  
13 contemporaneously with the reorganization of the council.

14 SECTION 2. Ordinance 11683, Section 3, as amended, and K.C.C. 1.24.025 are  
15 each hereby amended to read as follows:

16 A. There shall be two vice-chairs: the vice-chair of policy (~~and administration~~)  
17 and the vice-chair of (~~council relations~~) administration and finance. For the purposes of

18 this chapter, unless the context clearly requires otherwise, "vice-chair" means the vice-chair  
19 of policy (~~and administration~~) and, in the absence of the vice-chair of policy (~~and~~  
20 ~~administration~~), "vice-chair" means the vice-chair of (~~council relations~~) administration  
21 and finance.

22 B. The vice-chair of policy (~~and administration~~) shall exercise the duties, powers  
23 and prerogatives of the council chair in the event of the chair's absence.

24 C. If the chair and the vice-chair of policy (~~and administration~~) are both absent at  
25 a meeting of the council, the vice-chair of (~~council relations~~) administration and finance  
26 shall preside as acting chair.

27 D. If, after recommendation by the employment and administration committee, the  
28 chair is the subject of a motion that proposes to censure a councilmember for violating the  
29 council's antiharassment policy, the vice-chair of policy (~~and administration~~) shall  
30 introduce the motion.

31 SECTION 3. Ordinance 11683, Section 4, as amended, and K.C.C. 1.24.035 are  
32 each hereby amended to read as follows:

33 A.1.a. The time of regular meetings of the council is (~~one thirty p.m.~~) 11:00 a.m.  
34 on Monday of each week, or Tuesday if Monday is a state or county holiday or is a  
35 legislative branch furlough day due to a county emergency budget crisis, unless otherwise  
36 ordered by the chair or a majority of the council.

37 b. Each Wednesday from 1:30 p.m. to 3:00 p.m. shall be reserved for special  
38 committee meetings as needed. In order to allow each member sufficient time to review  
39 legislation and to meet with constituents, staff and officials of other jurisdictions, no special  
40 committee meeting may be called for any other time without the prior written consent of

41 the council chair. If a special meeting for more than one committee is called for the same  
42 time and location, the meeting for which the agenda was first filed with the council clerk  
43 shall have precedence for use of the meeting location.

44 2.a. All regular meetings of the King County council and the council's  
45 committees, except for the employment and administration committee, shall be held in the  
46 council chambers on the tenth floor of the King County Courthouse in Seattle, Washington.  
47 All regular meetings of the employment and administration committee shall be held in the  
48 southwest conference room on the twelfth floor of the King County Courthouse in Seattle,  
49 Washington.

50 b. Whenever, due to an emergency, as defined in K.C.C. 12.52.010, it is  
51 imprudent, inexpedient or impossible to conduct the affairs of the council at the regular or  
52 usual place or places, the council may meet at any place within or without the territorial  
53 limits of the county on the call of the chair or any two members of the council. After an  
54 emergency relocation, the affairs of the council shall be lawfully conducted at the  
55 emergency location for the duration of the emergency.

56 B. The times for regular committee meetings are as follows, unless the council is  
57 meeting at that time because the preceding Monday was a state or county holiday:

58 1. Committee of the whole: (~~Monday of each week at 9:30 a.m., or Tuesday at~~  
59 ~~9:30 a.m. if Monday is a state or county holiday~~) Wednesday of each week at 9:30 a.m.;

60 2. (~~Capital budget committee: the first and third Wednesdays of each month at~~  
61 ~~9:30 a.m.~~) Budget and fiscal management committee: the first and third Tuesdays of each  
62 month at 1:30 p.m.;

63           3. Employment and administration committee: the first and third (~~Tuesdays~~)  
64 Mondays of each month at (~~2:00 p.m.~~) 9:30 a.m.;

65           4. (~~General government and labor relations committee: the second and fourth~~  
66 ~~Tuesdays of each month at 1:30 p.m.;~~

67           5. ~~Growth management and natural resources committee: the first, second and~~  
68 ~~third Tuesdays of each month at 9:30 a.m.;~~

69           6. ~~Law, justice and human services committee: the first and third Thursdays of~~  
70 ~~each month at 9:30 a.m.;~~

71           7. ~~Operating budget, fiscal management and select issues committee: the second~~  
72 ~~and fourth Wednesdays of each month at 9:30 a.m.;~~

73           8. ~~Transportation committee: the second and fourth Wednesdays of each month~~  
74 ~~at 1:30 p.m.)~~ Government accountability and oversight committee: the first and third  
75 Tuesdays of each month at 9:30 a. m.;

76           5. Law, justice, health and human services committee: the second and fourth,  
77 and fifth if one occurs, Tuesdays of each month at 1:30 p.m.;

78           6. Physical environment committee: the second and fourth, and fifth if one  
79 occurs, Tuesdays of each month at 9:30 a.m.;

80           (~~9.~~) 7. Regional policy committee: the second Wednesday of each month at  
81 3:00 p.m.;

82           (~~10.~~) 8. Regional transit committee: the third Wednesday of each month at 3:00  
83 p.m.; and

84           (~~11.~~) 9. Regional water quality committee: the first Wednesday of each month  
85 at 3:00 p.m. (~~;~~ and

86           ~~12. Utilities and parks committee; the fourth and fifth Tuesday, if one occurs, of~~  
87 ~~each month at 9:30 a.m.)~~)

88           C. Council and committee meetings must be held in accordance with the Open  
89 Public Meetings Act of 1971, chapter 42.30 RCW.

90           D. A meeting may be continued, in accordance with chapter 42.30 RCW, to  
91 another date and does not conclude until adjourned in accordance with these rules.

92           E.1. An executive session may be held during a council or committee meeting if  
93 one of the specific grounds under chapter 42.30 RCW for an executive session exists.

94           2. Before convening in executive session, the chair of the council or committee  
95 shall publicly announce the purpose for excluding the public from the meeting place and  
96 the time when the executive session will be concluded. The executive session may be  
97 extended to a stated later time by announcement of the chair.

98           3. Only members of the council or committee, special invitees and those  
99 employees or staff members the council or committee determines to be necessary are  
100 allowed to remain in the room. Persons attending an executive session shall maintain the  
101 confidentiality of the proceedings.

102           SECTION 4. Ordinance 11683, Section 9, as amended, and K.C.C. 1.24.085 are  
103 each hereby amended to read as follows:

104           A. Upon receipt of proposed legislation from the executive, the sheriff, the  
105 assessor, the presiding judge, the prosecuting attorney, the director of elections or a  
106 councilmember, the clerk of the council shall assign a proposed number to the legislation.  
107 The clerk may make formatting and nonsubstantive revisions in form and style to proposed

108 legislation before first reading and shall indicate on the revised legislation that the  
109 legislation is revised by the clerk and the date of the revision.

110 B. Upon signature of at least one member of the council and filing with the clerk of  
111 the council, or upon receipt by the council of a proposed ordinance submitted as an  
112 institutional initiative under Section 230.50.10 of the King County Charter, the proposed  
113 legislation is introduced and must be placed on the agenda for first reading and referral.  
114 Legislation may be introduced with the title only, but the text of the legislation must be  
115 filed with the clerk by first reading. The chair of the council shall refer both the title and  
116 the subsequently filed text of the legislation to committee if the legislation was introduced  
117 with the title only. If the text of the legislation is not timely filed, the legislation is to be  
118 removed from the agenda and is not to be referred to committee.

119 C. A member may add his or her name to sponsorship of legislation at any time  
120 before passage of the legislation by informing the clerk of the council in writing. The first  
121 member listed on the first introduction slip filed for legislation may not remove his or her  
122 name from sponsorship of the legislation. However, any other sponsor of legislation may  
123 remove his or her own name from sponsorship of the legislation by informing the clerk of  
124 the council in writing.

125 D. First reading of legislation shall consist of either:

126 1. Printing the number and title of the proposed legislation on the published  
127 agenda; or

128 2. Adding the proposed legislation to the agenda under Rule 5, K.C.C.

129 1.24.045.B.2. or 3. and including this information in the council's minutes.

130 E. After the first reading, proposed legislation must be referred to an appropriate  
131 committee or committees by the chair of the council, except for motions confirming  
132 executive reappointments to boards or commissions, which may be referred directly to a  
133 council consent agenda. Proposed legislation referred to more than one committee must be  
134 considered consecutively by the committees in the order set forth on the marked published  
135 agenda or as specified by the chair during the meeting and reflected in the council's  
136 minutes.

137 F. Upon being reported out of committee with a recommendation signed by a  
138 majority of the committee, proposed legislation must be placed upon an agenda for  
139 appropriate action, after consideration of public hearing notice requirements, one week  
140 after the Monday after the committee meeting, unless the committee chair decides and  
141 states on the record at the committee meeting that the item be placed on the next council  
142 agenda. The clerk of the council may make formatting and nonsubstantive revisions in  
143 form to proposed legislation after the legislation is reported out of the committee and  
144 before the legislation is placed on the agenda for second reading and shall indicate on the  
145 revised legislation that the legislation is revised by the clerk and the date of the revision.

146 SECTION 5. Ordinance 11683, Section 24, as amended, and K.C.C. 1.24.235 are  
147 each hereby amended to read as follows:

148 A. The verbatim public record required by Section 220.40 of the King County  
149 Charter must be kept by means of electronic recording of matters occurring at the open  
150 sessions of public meetings of the county council. The proceedings of all council and  
151 committee meetings must be taken by means of electronic recording. The electronic  
152 recordings of council meetings must be retained in the office of the clerk of the council for

153 two years, after which the recordings must be transferred to the county archivist, who shall  
154 permanently retain the recordings. The electronic recordings of committee meetings must  
155 be retained in the office of the clerk of the council for two years, after which the recordings  
156 must be transferred to the county archivist, who shall determine whether the recordings  
157 should be retained permanently.

158 B. The clerk of the council or of the committee shall produce minutes, in the form  
159 of proceedings, of a meeting according to state law. The clerk of the council or of the  
160 committee may post to the internet draft minutes of a meeting of a council or committee  
161 meeting before approval by the council or committee. Any posted draft minutes must  
162 include a notation that the minutes are in draft form.

163 SECTION 6. This county council finds as a fact and declares that an emergency  
164



165 exists and that this ordinance is necessary for the support of county government and its  
166 existing public institutions.

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Ordinance 16348 was introduced on 1/12/2009 and passed as amended by the  
Metropolitan King County Council on 1/12/2009, by the following vote:

Yes: 6 - Ms. Patterson, Mr. Constantine, Ms. Lambert, Mr. Ferguson, Mr.  
Phillips and Ms. Hague

No: 0

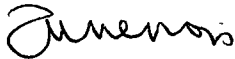
Excused: 3 - Mr. Dunn, Mr. von Reichbauer and Mr. Gossett

KING COUNTY COUNCIL  
KING COUNTY, WASHINGTON



Dow Constantine, Chair

ATTEST:



Anne Noris, Clerk of the Council

APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2009.

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Ron Sims, County Executive

Attachments      None